

WATONWAN COUNTY BOARD
JANUARY 19, 2021
9:00 A.M.

The Watonwan County Board of Commissioners met in regular session on January 19, 2021 at 9:00 A.M. in the Community Room of the Human Services Building, City of St. James. The following Board members were present: Jim Branstad, Dillon Melheim, Bill Miller and Jim Pettersen. Absent: Bob Rinne. The meeting was opened with the Pledge of Allegiance.

Pettersen moved, Branstad seconded and the motion passed unanimously, to approve the Agenda as amended.

Melheim moved, Branstad seconded and the motion passed unanimously, to approve the minutes of the January 5 regular meeting.

County Ditch Inspector Chad Hildebrandt was present to discuss drainage system inspections. His recommendation for 2021 was JD 13 Brown & Watonwan, JD 5 and CD 4. He plans to start a five-year rotation to assure that all systems are reviewed to look for potential issues.

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve payment of bills as audited and filed in the County Auditor/Treasurer's Office as follows by fund: General Fund—\$93,651.22; Soil & Water Conservation—\$236.33; Debt Service—\$10,750.00; Ditch Fund—\$1,439.93; Agency Fund—\$430.00; and the Road and Bridge Fund—\$15,116.56; and to approve the December Disbursements Listing.

The December Financials were reviewed.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve the 2020 Audit Engagement with the State Auditor's Office.

Melheim moved, Pettersen seconded and the motion passed unanimously, to approve issuing a Tobacco License for Casey's General Store in Butterfield.

Pettersen moved, Melheim seconded and the motion passed unanimously, to approve the Application for Exempt Permit for Godahl Recreation Association to conduct charitable gambling on a limited basis at the Godahl Recreation Center.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve the training requests submitted by Jared Bergeman.

Melheim moved, Branstad seconded and the motion passed unanimously, to approve annual pay step increases for Anna Curry, Shay Forstrom, Amanda Petermann, Lisa Schumann, Dean Swenstad and Neil Wiederhoeft.

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve the satisfactory completion of probationary period by Grace Brehmer, and to promote her to the part-time position of Lewisville Branch Library Attendant.

Pettersen moved, Melheim seconded and the motion passed unanimously, to approve the appointment of Michelle Perez to the position of Dispatcher, pending a satisfactory background check

County Auditor/Treasurer Kelly Pauling gave an update on the Committee's meeting regarding the distribution for the COVID economic relief funds.

County Sheriff Jared Bergeman was present to review squad car quotes for Tahoe or Explorer. Bergeman expressed preference for the Tahoe due to the size.

<u>VENDOR</u>	<u>AMOUNT</u>
<u>2021 Ford Explorer</u>	
Tenvoorde Motor Co.	\$34,840.24
Chuck Spaeth Ford	\$34,995.00
<u>2021 Chevrolet Tahoe</u>	
Ranger Chevrolet (State)	\$38,837.76
WeelBorg Chevrolet	\$41,995.00

Branstad moved, Melheim seconded and the motion passed unanimously, to approve accepting the quote of Ranger Chevrolet from the State Bid List in the amount of \$38,837.76 for the purchase of a 2021 Tahoe.

Bergeman requested to increase the fee charged for Sheriff's Sales from \$50 to \$100 to cover the cost of preparing it.

Pettersen moved, Branstad seconded and the motion passed unanimously, to approve increasing the fee for Sheriff's Sales to \$100.00.

Public Works Director Teal Spellman was present and reviewed bids for a tractor/mower combination.

<u>VENDOR</u>	<u>AMOUNT</u>
Tiger Corp.	\$148,906.40
Minnesota Equipment, Inc.	\$138,474.12

Melheim moved, Pettersen seconded and the motion passed unanimously, to approve accepting the bid of John Deere in the amount of \$138,474.12 for the purchase of a John Deere 6130M Cab Tractor and Diamond Mower plus mounts.

Spellman reviewed the State bid of \$288,016.00 from RDO Equipment Co. for a new motor grader with a trade-in.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve accepting the bid of RDO Equipment Co. in the amount of \$288,016.00 for the purchase of a John Deere 772G motor grader plus attachments, which included a \$53,000 trade-in allowance for a 2001 CAT.

I.T. Director Jeff Tetzloff was present regarding the license renewals for the Zix protection plans. They handle all the security of email operations.

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve the quote of CDW-G in the amount of \$30,568.44 for the Zix license renewals for three years.

Pettersen moved, Melheim seconded and the motion passed unanimously, to adjourn at 10:25.

Bill Miller, Chairman
Watsonwan County Board

Lisa Schumann, Deputy Clerk
Watsonwan County Board

ATTEST: Kelly Pauling
Watsonwan County Auditor/Treasurer