

MEETING MINUTES
WATONWAN COUNTY HUMAN SERVICES
February 17, 2021

1. CALL TO ORDER.

The Watonwan County Human Services Board of Commissioners met in regular session on February 17, 2021 at **9:00 A.M.** The meeting was called to order by Chair, Bob Rinne.

PLEDGE OF ALLEGIANCE

ROLL CALL – The following committee members were present at today’s meeting, Chair, Bob Rinne; Commissioners, Dillon Melheim, Jim Branstad, Jim Pettersen, and Bill Miller; Citizen’s Representative, Ted Hedberg; Director, Naomi Ochsendorf and Support Services Supervisor, Erin Marks.

- 2. REVIEW OF MINUTES** of the **January 20, 2021** Human Services Board Meeting. Branstad motioned, Miller seconded and the motion carried unanimously to approve the minutes as presented.

- 3. CORRECTIONS/REVISIONS/ADDITIONS** to agenda – so noted.

- 4. APPROVAL** of the **amended** agenda – Miller motioned, Pettersen seconded and the motion carried unanimously to approve the agenda as amended.

- 5. NEXT REGULAR BOARD MEETING** will be Wednesday, **March 17, 2021** at **9:00 A.M.**
(Location: Watonwan County Human Services, Community Room, 715 2nd Ave. S., St. James.)

6. DIRECTOR DISCUSSION / UPDATES - Naomi Ochsendorf

- Monthly program data and financial information was shared.
- Status updates on CaseWorks, tech support and the Families First Preservation Act.

7. PERSONNEL

- Branstad motioned, Melheim seconded and the motion passed unanimously to approve the following **Pay for Performance**:

- **Jill Bodick Grace**, County Agency Social Worker
- **Rachel Friesen**, County Agency Social Worker
- **Patrick Spellman**, County Agency Social Worker
- **Joan Stordalen**, Social Services Supervisor
- **Amanda Sturlis**, Financial Worker
- **Kimm Symens**, County Agency Social Worker

8. COMMITTEE and MEETING REPORTS

Board:

- **SCHSAC**: N/A
- **VFC Board**: N/A

- **IMM-Track:** N/A
- **Brown County Evaluation:** Rinne reports that the building is in need of repair. A building committee was set up and will plan for future improvements. It was noted that they were 800 patient days over what their initial income budget was for the year so the extra revenue will be used for building repairs.
- **Enterprise North:** Pettersen stated that financially, they are struggling and have applied for grant funding.
- **MRCI:** Miller gave a financial overview and shared that MRCI plans to rebuild/restructure for the future.
- **CHS Advisory Board:** Hedberg gave an overview to the new commissioners of what this committee represents.

9. **STAFF TRAINING / DEVELOPMENT**

- **Board:** N/A
- **Director:** N/A
- **Staff:** N/A

10. **MONTHLY FINANCIAL/CLAIMS**

- Hedberg moved, the motion was seconded by Branstad, and the motion carried unanimously to close the meeting at 10:05 A.M. pursuant to MS § 13D.05, subd 2(3) to review **January/February** assistance, relief and claims, including welfare data.
- Pettersen moved, Miller seconded and the motion passed unanimously to open the meeting at 10:08 A.M.
- Branstad moved, Miller seconded and the motion carried unanimously to approve the regular **monthly claims** and the monthly **credit card payments**, as presented.

11. **CONTRACTS/AGREEMENTS/POLICY**

- Follow-up conversation regarding a monthly shredding service contract. **River View Sanitation (RVS)** was the company chosen for the service provider, at \$41.63 per month.

12. **OTHER: (SPECIAL BOARD REQUEST)**

- The State of MN implemented an **arrears management** policy where cases can be reviewed and arrears balances can be forgiven from cases if it is deemed that the debt is not collective. A request to write off money owed to Watonwan County **for child support accrued while a child was in foster care** (Case No. 001495081401). Pettersen motioned, Miller seconded and the motion passed unanimously to approve the **write-off** in the amount of \$8,188 principal, \$3,888.93 interest, for a total of **\$12,076.93**.

13. **ADJOURNED**

- Having no additional business, the board chair, Rinne, declared adjournment at 10:13 A.M.

Respectfully submitted,

Erin Marks, Support Services Supervisor

Dated: 3/17/2021

Bob Rinne, County Commissioner – Chair

Dated: 3/17/2021