

TELECONFERENCE MEETING MINUTES
WATONWAN COUNTY HUMAN SERVICES
April 14, 2020

1. CALL TO ORDER.

The Watonwan County Human Services Board of Commissioners met in regular session on April 14, 2020 at **11:03 A.M.** Due to the COVID-19 Stay-at-Home Order, the meeting was held via teleconference. The meeting was called to order by Chair, Jim Branstad.

ROLL CALL – The following committee members and guests participated in the teleconference meeting, Chair, Jim Branstad; Vice Chair, Kathleen Svalland Commissioners, Raymond Gustafson, Bob Rinne and Bill Miller; Citizen’s Representative, Ted Hedberg; Director, Naomi Ochsendorf and Support Services Supervisor, Erin Marks.

- 2. REVIEW OF MINUTES of the March 18, 2020, Human Services Board Meeting** – Hedberg moved, Svalland seconded and the motion passed unanimously, through roll call voting, to approve the minutes as presented.

- 3. CORRECTIONS/REVISIONS/ADDITIONS to agenda** – none.

- 4. APPROVAL of agenda** – Miller motioned to approve, Rinne seconded and the motion carried unanimously, through roll call voting, to approve the agenda as presented.

- 5. NEXT REGULAR BOARD MEETING** will be Wednesday, **May 20, 2020 at 9:00 A.M.**
(Location: Watonwan County Human Services, Community Room, 715 2nd Ave. S., St. James.)

6. PERSONNEL

- Svalland motioned, Hedberg seconded and the motion passed unanimously, through roll call voting, to approve the **Pay for Performance of Kimberly Hensch**, Financial Worker.
- Branstad motioned, Rinne seconded and the motion passed unanimously, through roll call voting, to approve the **Pay for Performance of Michele Johnson**, Child Health Aide.
- Svalland motioned, Hedberg seconded and the motion passed unanimously, through roll call voting, to approve the **Pay for Performance of Laura Koch**, County Agency Social Worker.
- Miller motioned, Rinne seconded and the motion passed unanimously, through roll call voting, to approve the **Pay for Performance of Maria Thorson**, County Agency Social Worker.
- Branstad motioned, Svalland seconded and the motion passed unanimously, through roll call voting, to approve the **Pay for Performance of Julia Whitcomb**, Community Health Services Manager.

7. MONTHLY FINANCIAL/CLAIMS

- Miller moved, Svalland seconded and the motion carried unanimously, through roll call voting, to approve the regular **monthly claims** and the **credit card payments** as presented.

8. CONTRACTS/AGREEMENTS/POLICY:

- Gustafson moved, Rinne seconded and the motion carried unanimously, through roll call voting, to approve the Family Planning Special Project (**FPSP Biennial Pharmacy**)

Agreements for 7/1/2020 through 6/30/2022 that include the following: Allina Health New Ulm, HyVee Pharmacy, Lewis Family Drug LLC, Peterson Pharmacy, Randy's Family Drug.

- Hedberg moved, Svalland seconded and the motion carried unanimously, through roll call voting, to approve the **Additional 2020 SNAP Employment and Training Notice of Funds Available** with **Minnesota Valley Action Council**.
- Rinne moved, Gustafson seconded and the motion carried unanimously, through roll call voting, to approve the new **Telehealth Policy - No. 43**.
- Miller moved, Svalland seconded and the motion carried unanimously, through roll call voting, to **adopt** the **2020 Federal Poverty Guidelines and Social Services Fee Schedule** (MN Department of Human Services Bulletin #19-68-06).

9. **OTHER**

- Gustafson motioned, Branstad seconded and the motion carried unanimously, through roll call voting, to approve **advanced payment** for **April and May** payments to **Sioux Trails Mental Health Center** to assist with cash flow concerns while developing the telemedicine process due to COVID-19

10. **ADJOURNED**

- Motion from Svalland, seconded by Hedberg and the motion carried unanimously, through roll call voting, to adjourn the teleconference meeting at 11:32 A.M.

Respectfully submitted,

Erin Marks, Support Services Supervisor

Dated: 5/20/2020

Jim Branstad, County Commissioner - Chair

Dated: 5/20/2020