

MEETING MINUTES
WATONWAN COUNTY HUMAN SERVICES
April 21, 2021

1. CALL TO ORDER.

The Watonwan County Human Services Board of Commissioners met in regular session on April 21, 2021 at **9:00 A.M.**, at the Community Room of the Watonwan County Human Services Building, City of St. James. The meeting was called to order by Chair, Bob Rinne.

PLEDGE OF ALLEGIANCE

ROLL CALL – The following committee members were present at today’s meeting, Chair, Bob Rinne; Commissioners, Jim Branstad, Dillon Melheim, Jim Pettersen, and Bill Miller; Citizen’s Representative, Ted Hedberg; Director, Naomi Ochsendorf and Support Services Supervisor, Erin Marks.

2. **REVIEW OF MINUTES** of the **March 17, 2021**, Human Services Board Meeting. Board Chair, Rinne, approved the minutes as presented.
3. **CORRECTIONS/REVISIONS/ADDITIONS** to agenda – so noted.
4. **APPROVAL** of the **amended** agenda – Branstad motioned, Miller seconded and the motion carried unanimously to approve the agenda as presented.
5. **NEXT REGULAR BOARD MEETING** will be Wednesday, **May 19, 2021** at **9:00 A.M.**
(Location: Watonwan County Human Services, Community Room, 715 2nd Ave. S., St. James.)
6. **CHILDREN’S SOCIAL SERVICES UPDATES** – Joan Stordalen
 - Stordalen explained the program areas within the Children’s Social Services unit that she supervises, pinpointing highlights and struggles of each program.
7. **DIRECTOR DISCUSSION / UPDATES** - Naomi Ochsendorf
 - On track to reopen to the public on May 1, 2021.
 - The Children’s Cabinet, which is an advisory board to our Visions for Families and Communities Collaborative, is working on a collaborative project which is made up of Human Service staff, school, probation, extension, health care, etc., to provide ACES Education and Resiliency training within the county.
 - We have recently done an interpreter campaign to generate interest in contracting with independent contracted interpreters. Our agency will provide necessary training needed to work with our clients and staff.
 - Monthly update on financial information was shared.
8. **PERSONNEL**
 - Hedberg motioned, Melheim seconded and the motion passed unanimously to approve the following personnel actions:
 - **Pay for Performance:**
 - **Kimberly Hensch**, Financial Worker
 - **Laura Koch**, County Agency Social Worker
 - **Maria Thorson**, County Agency Social Worker

- Branstad motioned, Miller seconded and the motion passed unanimously to approve the following personnel actions:
 - **Reclassification of Position with Probation**
 - Michele Johnson, Health Services Program Aide
 - Amanda Steinle, Information Systems Specialist

9. **COMMITTEE and MEETING REPORTS**

Board:

- **SCHSAC** (State Community Health Services Advisory Committee) - *Melheim: N/A*
- **VFC** (Visions for Families and Communities Collaborative) – *Branstad: N/A*
- **IMMTRACK** (Immunization Registry Joint Powers Board) – *Pettersen: N/A*
- **Brown County Evaluation Center** – *Rinne: N/A*
- **Enterprise North, Inc.** - *Pettersen:*
 - Continued work with Madelia Light & Power on the lighting of the building. Also looking into combining the 2 internet services and reducing the number of phone lines for a cost savings of \$2,000 a year.
- **MRCI** (Managed Resources Connections Inc.) – *Miller:*
 - Through selling additional buildings and restructuring of programs, they are financially in the black again.
- **CHS** (Community Health Services Advisory Board) - Hedberg: *N/A*

10. **STAFF TRAINING / DEVELOPMENT**

- **Board:** N/A
- **Director:** N/A
- **Staff:** N/A

11. **MONTHLY FINANCIAL CLAIMS**

- Miller moved, Pettersen seconded and the motion carried unanimously to approve the regular **monthly claims** and the **monthly credit card payments**, as presented
 - Auditor Warrants, in the amount of \$15,475.68, paid on 3/19/2021
 - Auditor Warrants, in the amount of \$12,599.70, paid on 4/2/2021
 - Auditor Warrants, in the amount of \$14,850.88, paid on 4/16/2021
 - Auditor Warrants, in the amount of \$112,704.63, paid on 4/22/2021
 - Commissioner Warrants, in the amount of \$74,457.80, paid on 4/27/2021

12. **CONTRACTS/AGREEMENTS/POLICY:** N/A

13. **OTHER:** N/A

14. **ADJOURNED**

- Having no additional business, the board chair, Rinne, declared adjournment at 9:47 A.M.

Respectfully submitted,

Erin Marks, Support Services Supervisor

Dated: 5/19/2021

Bob Rinne, County Commissioner – Chair

Dated: 5/19/2021