

TELECONFERENCE MEETING MINUTES
WATONWAN COUNTY HUMAN SERVICES
May 20, 2020

1. CALL TO ORDER.

The Watonwan County Human Services Board of Commissioners met in regular session on May 20, 2020 at **9:00 A.M.** Due to the COVID-19 pandemic, the meeting was held via teleconference. The meeting was called to order by Chair, Jim Branstad.

ROLL CALL – The following committee members and guests participated in the teleconference meeting, Chair, Jim Branstad; Vice Chair, Kathleen Svalland Commissioners, Raymond Gustafson, Bob Rinne and Bill Miller; Citizen’s Representative, Ted Hedberg; Director, Naomi Ochsendorf and Support Services Supervisor, Erin Marks.

- 2. REVIEW OF MINUTES of the April 14, 2020, Human Services Board Meeting** – Svalland moved, Hedberg seconded and the motion passed unanimously, through roll call voting, to approve the minutes as presented.

- 3. CORRECTIONS/REVISIONS/ADDITIONS to agenda** – N/A

- 4. APPROVAL of agenda** – Gustafson motioned to approve, Hedberg seconded and the motion carried unanimously, through roll call voting, to approve the agenda as presented.

- 5. NEXT REGULAR BOARD MEETING** will be Wednesday, **June 17, 2020 at 9:00 A.M.**
(Location: To be determined.)

6. DIRECTOR DISCUSSION / UPDATES

- Ochsendorf reported that Social Services and Income Maintenance have been able to maintain caseloads and operate business as usual holding client visits via teleconference and/or video conference. Within Public Health, the only essential services proceeding as normal is WIC. All other staff are hands on with the COVID pandemic.
- A COVID update, relating to Watonwan County specifically was provided to the board.
- A monthly update on financials was given by Ochsendorf

7. PERSONNEL

- Miller motioned, Rinne seconded and the motion passed unanimously, through roll call voting, to approve the **Pay for Performance of Teresa Cooling**, Public Health Nurse.
- Gustafson motioned, Hedberg seconded and the motion passed unanimously, through roll call voting, to approve the **Pay for Performance of Stacy Green**, County Agency Social Worker.
- Branstad motioned, Svalland seconded and the motion passed unanimously, through roll call voting, to approve the **Pay for Performance of Heather O’Malley**, County Agency Social Worker.
- Svalland motioned, Hedberg seconded and the motion passed unanimously, through roll call voting, to approve the **Pay for Performance of LeAnn Peterson**, Financial Worker.
- Gustafson motioned, Svalland seconded and the motion passed unanimously, through roll call voting, to approve the **End of Temporary Appointment of Jane Pfeffer**, Public Health Nurse.

- Hedberg motioned, Rinne seconded and the motion passed unanimously, through roll call voting, to approve the **End of Probation and Appointment to Permanent Status of Nancy Trujillo Vite**, County Agency Social Worker.

8. **MONTHLY FINANCIAL/CLAIMS**

- Miller moved, Svalland seconded and the motion carried unanimously, through roll call voting, to approve the regular **monthly claims** and the **credit card payments**, as presented.

9. **CONTRACTS/AGREEMENTS/POLICY**

- N/A

10. **OTHER**

- Rinne gave an update on the **Brown County Evaluation Center**. Their board made the decision to permanently increase all employee salaries by \$1 in hopes of retaining current staff and as an incentive for new hires. A patient at the treatment center tested positive 2 days after being released. Contact with MDH was made for guidance and the facility was able to remain open.
- On behalf of the board, Miller extended an appreciation to Ochsendorf and the staff for the hard work during this time of the pandemic.

11. **ADJOURNED**

- Motion from Branstad, seconded by Gustafson and the motion carried unanimously, through roll call voting, to adjourn the teleconference meeting at 9:35 A.M.

Respectfully submitted,

Erin Marks, Support Services Supervisor

Dated: 6/17/2020

Jim Branstad, County Commissioner - Chair

Dated: 6/17/2020