

WATONWAN COUNTY BOARD
JUNE 1, 2021
9:00 A.M.

The Watonwan County Board of Commissioners met in regular session on June, 1, 2021 at 9:00 A.M. in the Commissioners' Meeting Room of the Courthouse, City of St. James. The following Board members were present: Jim Branstad, Dillon Melheim, Bill Miller, Jim Pettersen and Bob Rinne. The meeting was opened with the Pledge of Allegiance.

Pettersen moved, Melheim seconded and the motion passed unanimously, to approve the minutes of the May 18 regular meeting.

Branstad moved, Rinne seconded and the motion passed unanimously, to approve the Agenda as amended.

County Recorder Karla Doll was present to review quotes for a scanning and imaging project. Recommended U.S. Imaging because they work with Fidlar. There was a credit with Fidlar for almost \$8,000, and the Recorder's Equipment Fund would pay the remainder. The following quotes were received:

<u>VENDOR</u>	<u>AMOUNT</u>
ArcaSearch	\$29,287.00
Fidlar Technologies	\$19,804.41

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve accepting the proposal of U.S. Imaging/Fidlar/Technologies in the amount of \$19,804.41 for scanning and imaging documents in the County Recorder's Office, to be paid from the Recorder's Equipment Fund and existing credit.

Land Management Director Dave Haler and Assistant Zoning Administrator Kyla Schломann were present to review the draft Solar Ordinance. The next step would be to schedule a public hearing at the next Planning and Zoning meeting.

Miller moved, Branstad seconded and the motion passed unanimously, to approve authorizing Land Management to move the draft Solar Ordinance forward to the Planning Commission to set a public hearing.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve payment of bills as audited and filed in the County Auditor/Treasurer's Office as follows by fund: General Fund—\$14,807.33; Solid Waste Fund—\$3,034.97; Soil & Water Conservation—\$100.00; Forfeited Land Fund—\$552.00; and the Road and Bridge Fund—\$301,172.76.

Discussion was held regarding a consent agenda. It was discussed that the bills would be the main item that could be approved with a consent agenda. It was agreed to review just the totals and ask questions as applicable.

Public Works Director Teal Spellman was present and reviewed the following bids received for the CSAH 3 and CSAH 6 projects:

<u>BIDDER</u>	<u>AMOUNT</u>
Knife River	\$1,596,741.00
Central Specialties	\$1,685,623.80
Duininck, Inc.	\$1,704,324.81
Minnesota Paving & Materials	\$1,882,181.74

Miller moved, Rinne seconded and the motion passed unanimously, to approve accepting the Bid of Knife River in the amount of \$1,596,741.00 for bituminous overlay on CSAH 3 and CSAH 6.

The following quotes were received for replacement of the 1999 Ford F150 Pickup:

<u>VENDOR</u>	<u>AMOUNT</u>
Karl Chevrolet	\$29,448.14
Midway Ford	\$31,344.93
Madelia Ford	\$33,150.00

Pettersen moved, Miller seconded and the motion passed unanimously, to approve accepting the quote of Karl Chevrolet in the amount of \$29,448.14 for the purchase of a Chevrolet Silverado 3500HD pickup.

The following quotes were received for a Crew Cab Pickup:

<u>VENDOR</u>	<u>AMOUNT</u>
Karl Chevrolet	\$32,247.34
Midway Ford	\$34,721.93
Madelia Ford	\$36,890.00

Branstad moved, Melheim seconded and the motion passed unanimously, to approve accepting the quote of Karl Chevrolet for the purchase of a Chevrolet Silverado 3500 HD Crew Cab Pickup.

Spellman reviewed a request for a Drainage Tile Parallel to County Road Permit from Greg Hruby for placement of a 15" drainage tile to be placed parallel to CSAH 9.

Pettersen moved, Melheim seconded and the motion passed unanimously, to approve the Drainage Tile Parallel to County Road Agreement with Greg Hruby.

Melheim moved, Rinne seconded and the motion passed unanimously, to accept the resignation of Erik Noren from the position of Mechanic.

Discussion was held about the cost of maintaining motor pool and law enforcement vehicles.

Branstad moved, Petterson seconded and the motion passed unanimously, to approve advertising for the position of Mechanic.

Spellman reported that she was putting together a bid spec sheet to obtain bids for fuel contracts over rack price, which was the method used by most neighboring counties.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve the temporary work out of classification of Robert Moll as the Sign Technician.

Rinne moved, Miller seconded and the motion passed unanimously, to approve the Gambling Exempt Permit for the Butterfield Summer Sizzler at Voss Park.

Correspondence was reviewed from Red Rock Rural Water System regarding General Obligation Bonds for 2021 projects. The bonds will be issued by Cottonwood County but paid for by Red Rock. If they would default the County would also be on the hook for a percentage. They requested approval of the Joint Powers agreement with the nine counties involved.

Branstad moved, Miller seconded and the motion passed unanimously, to approve the “Joint Powers Agreement Between the Counties Served by Red Rock Rural Water System to Guarantee the Payment of General Obligation Bonds”.

Melheim moved, Petterson seconded and the motion passed unanimously, to approve a temporary On-Sale Liquor License for the Watonwan County Ag Association for the period of the County Fair, from July 15 to 18, 2021.

Rinne moved, Branstad seconded and the motion passed unanimously, to approve the Chairman’s signing of the Annual County Boat and Water Safety Grant Agreement with the State of Minnesota for funding in the amount of \$607.00.

County Auditor/Treasurer Kelly Pauling reviewed the Resource Center remodeling project to make three additional offices where the Food Shelf used to be. The following quotes were received:

<u>VENDOR</u>	<u>AMOUNT</u>
L&B Contracting	\$12,048.99
Halverson Construction	\$12,415.00

Petterson moved, Miller seconded and the motion passed unanimously, to approve accepting the quote of L&B Contracting in the amount of \$12,048.99 for the Resource Center remodeling project.

Auditor/Treasurer Pauling requested to form an American Rescue Plan (ARP) Committee to work on possible projects for the funding. She suggested Human Services Director Naomi Ochsendorf, Public Works Director Teal Spellman, I.T. Director Jeff Tetzloff, County Sheriff Jared Bergeman and herself, as well as two Commissioners.

Pettersen moved, Melheim seconded and the motion passed unanimously, to approve appointing Commissioners Branstad and Miller to serve on the ARP Committee.

Branstad moved, Rinne seconded and the motion passed unanimously, to approve annual pay step movement for Matt Svalland.

Miller moved, Branstad seconded and the motion passed unanimously, to approve accepting the resignation of Amanda Sandberg and to advertise for the position of Dispatcher.

Pettersen moved, Miller seconded and the motion passed unanimously, to acknowledge the dismissal of a probationary employee from the Madelia Branch Library, and to approve advertising for a part-time Branch Library Assistant.

Commissioner Rinne reported that the Economic Development Directors from St. James and Madelia would be interested in serving on the RCEF Board instead of two County Board members.

Commissioner Rinne reported on the multicounty HRA meeting, where they approved exploring refinancing of Amberfield. He also reported on the Rural Minnesota Energy Board meeting.

Commissioner Branstad reported on the Rural Minnesota Counties meeting.

Discussion was held regarding the AMC District meeting to be held on June 9.

The Board of Equalization was scheduled for Monday, June 14 at 6:30 P.M.

Melheim moved, Branstad seconded and the motion passed unanimously, to adjourn at 10:50.

Bill Miller, Chairman
Watonwan County Board

Lisa Schumann, Deputy Clerk
Watonwan County Board

ATTEST: Kelly Pauling
Watonwan County Auditor/Treasurer