

WATONWAN COUNTY BOARD
JUNE 15, 2021
9:00 A.M.

The Watonwan County Board of Commissioners met in regular session on June 15, 2021 at 9:00 A.M. in the Commissioners' Meeting Room of the Courthouse, City of St. James. The following Board members were present: Jim Branstad, Dillon Melheim, Bill Miller, Jim Pettersen and Bob Rinne. The meeting was opened with the Pledge of Allegiance.

Pettersen moved, Branstad seconded and the motion passed unanimously, to approve the minutes of the June 1 regular meeting.

Miller moved, Rinne seconded and the motion passed unanimously, to approve the Agenda as amended.

Land Management Director David Haler was present with Jay Christenson regarding his application for a Conditional Use Permit to build a manufacturing facility in Madelia Township. The parcel is currently agricultural. The operation will manufacture parts for ag equipment, ethanol and food plants. The property borders the City of Madelia, so a commercial use is appropriate. The Planning Commission recommended approval without conditions.

Pettersen moved, Melheim seconded and the motion passed unanimously, to approve issuing a Conditional Use Permit to Jay Christenson to build a manufacturing facility in Section 23 of Madelia Township.

Melheim moved, Miller seconded and the motion passed unanimously, to approve the appointment of Carolyn Schultz to the position of SWCD Assistant Manager/County Ditch Inspector.

Transit Director Allison Karau was present to request renewal of the annual contract. It is projected to be a 0% County match, but the agreement is written with the traditional 15%. She noted that ridership has been strong.

Branstad moved, Pettersen seconded and the motion passed unanimously, to adopt the resolution.

RESOLUTION
YEAR 2022

RESOLVED that Watonwan County enters into an Agreement with the State of Minnesota to provide a public transportation service.

FURTHER RESOLVED that Watonwan County agrees to provide a local share of up to 15 percent of the total operating cost and up to 20 percent of the total capital costs.

FURTHER RESOLVED that Watonwan County agrees to provide 100 percent of the local share necessary for expenses that exceed funds available from the State.

FURTHER RESOLVED that Watonwan County authorizes the Transit Director and/or County Auditor/Treasurer to execute the aforementioned Agreement and any amendments thereto.

Branstad moved, Rinne seconded and the motion passed unanimously, to approve payment of bills as audited and filed in the County Auditor/Treasurer's Office as follows by fund: General Fund—\$86,237.06; Solid Waste Fund—\$907.63; Library Fund—\$134.40; Soil & Water Conservation—\$536.91; Ditch Fund—\$2,661.22; and the Road and Bridge Fund—\$43,712.19; and to approve the May Disbursements listing.

Sheriff Jared Bergeman and Chief Deputy Mark Slater were present to review a grant of \$95,000.00 from the Minnesota Department of Public Safety for the purchase of body cameras and a jail intercom system.

Branstad moved, Melheim seconded and the motion passed unanimously, to adopt the following:

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

BE IT RESOLVED that the Watonwan County Sheriff's Office enters into a grant agreement with the Minnesota Department of Public Safety, for the 2021 Coronavirus Emergency Supplemental Fund during the period from June 1st to December 31, 2021.

The Sheriff of Watonwan County is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Watonwan County Sheriff's Office and to be the fiscal agent and administer of the grant.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve accepting the quote of Motorola WatchGuard Video in the amount of \$43,110.00 for the purchase of squad cameras, wearable cameras and related equipment, and the quote of Squads+ in the amount of \$1,200.00 for the camera installation.

Pettersen moved, Rinne seconded and the motion passed unanimously, to approve accepting the quote of SGTS Inc. in the amount of \$45,270.80 for the purchase and installation of an intercom system in the jail.

Melheim moved, Miller seconded and the motion passed unanimously, to approve the appointment of Max Deslauriers to the position of Deputy Sheriff, pending satisfactory background investigation.

The following quotes were received for electrical services in the Resource Center:

<u>VENDOR</u>	<u>AMOUNT</u>
Elite Electrical Innovations	\$5,800.00
St. James Electric, Inc.	\$6,960.00

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve accepting the quote of Elite Electrical Innovations in the amount of \$5,800.00 for installation of outlets and switches in the Resource Center remodeling project.

Pettersen moved, Melheim seconded and the motion passed unanimously, to approve the training request submitted by Mark Nielsen

Miller moved, Branstad seconded and the motion passed unanimously, to approve the request of Dean Swenstad for a leave of absence under the Leave Without Pay Program.

Rinne moved, Branstad seconded and the motion passed unanimously, to approve annual pay step increases for David Haler, Connie Petersen, Thomas Hanson and Lisa Carlson.

Miller moved, Branstad seconded and the motion passed unanimously, to approve the satisfactory completion of probationary period by Dana Kass, and to approve her reclassification to Sr. Technical Clerk.

Human Resources Director Lisa Schumann reviewed proposed changes to the Parental Leave Policy as recommended by the Policy Review Committee.

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve amending the Parental Leave Policy 8.4.2, allowing for the use of sick leave for up to twelve weeks of a parental leave.

Public Works Director Teal Spellman was present and reviewed the following bids for the CSAH 10 project:

<u>BIDDER</u>	<u>AMOUNT</u>
Duininck, Inc.	\$1,495,558.27
Central Specialities, Inc.	\$1,581,184.47
Knife River	\$1,606,389.79

Miller moved, Melheim seconded and the motion passed unanimously, to approve accepting the bid of Duininck, Inc. in the amount of \$1,495,558.27 for bituminous overlay and safety improvements on CSAH 10.

The following quotes were received for updated highway maps:

<u>VENDOR</u>	<u>AMOUNT</u>
Preferred Printing	\$3,082.00
Business Impact Group	\$3,192.00

Pettersen moved, Branstad seconded and the motion passed unanimously, to approve accepting the quote of Preferred Printing in the amount of \$3,192.00 for the printing of 2000 highway maps.

Pettersen moved, Rinne seconded and the motion passed unanimously, to approve the following purchases from the VSO Grant: Preferred Printing - \$1,295.75 for promotional items, and Radio Mankato - \$4,955.00 for radio ads.

Miller moved, Melheim seconded and the motion passed unanimously, to approve exchanging committee appointments, with Commissioner Jim Branstad appointed to Region Nine and Commissioner Jim Pettersen to the Emergency Management Advisory Committee.

Commissioner Branstad and reviewed the Region Nine Meeting attended.

Branstad moved, Miller seconded and the motion passed unanimously, to approve per diem and mileage for new Board members to attend the AMC New Commissioner training in July.

Melheim moved, Pettersen seconded and the motion passed unanimously, to adjourn at 10:30.

Bill Miller, Chairman
Watonwan County Board

Lisa Schumann, Deputy Clerk
Watonwan County Board

ATTEST: Kelly Pauling
Watonwan County Auditor/Treasurer