

WATONWAN COUNTY BOARD
JUNE 16, 2020
9:00 A.M.

The Watonwan County Board of Commissioners met in regular session on June 16, 2020 at 9:00 A.M. in the Community Room of the Human Services Building, City of St. James. The following Board members were present: Jim Branstad, Raymond Gustafson, Bill Miller, Bob Rinne and Kathleen Svalland. The meeting was opened with the Pledge of Allegiance.

Branstad moved, Rinne seconded and the motion passed unanimously, to approve the Agenda as amended.

Svalland moved, Gustafson seconded and the motion passed unanimously, to approve the minutes of the June 2, 2020 regular meeting.

I.T. Director Jeff Tetzloff was present to review a quote from Marco to perform an Internal Technology Assessment in the amount of \$3,500. They perform an onsite visit and check network security at all buildings, and look for issues that I.T. may be unaware of.

Miller moved, Branstad seconded and the motion passed unanimously, to approve accepting the quote of Marco in the amount of \$3,500.00 for the Technology Assessment.

Svalland moved, Branstad seconded and the motion passed unanimously, to approve payment of bills as audited and filed in the County Auditor/Treasurer's Office as follows by fund: General Fund—\$44,934.62; Solid Waste Fund—\$12,479.37; Ditch Fund—\$18,974.93; and the Road and Bridge Fund—\$47,513.35; at to pay the following credit cards: General Fund—\$3,121.27; Library Fund—\$633.01; and Soil & Water Conservation—\$28.99.

The following quotes were received for a new copier for Dispatch to replace one that no longer functioned properly:

<u>VENDOR</u>	<u>PURCHASE</u>	<u>60 MO. LEASE</u>
Metro Sales, Inc.	\$1,778.00	\$43.66/month
State Bid List	\$1,843.00	\$43.66/month

Rinne moved, Miller seconded and the motion passed unanimously, to approve accepting the quote of Metro Sales, Inc. in the amount of \$1,778.00 for the purchase of a Ricoh IM 350F copier/printer/scanner/fax for the Dispatch Center.

Public Works Director Teal Spellman was present via Zoom. She reviewed the following quotes for Base One stabilization on CR 117:

<u>VENDOR</u>	<u>AMOUNT</u>
Midstate Reclamation	\$20,275.20
Allstates Pavement	\$22,970.00

Branstad moved, Svalland seconded and the motion passed unanimously, to approve accepting the bid of Midstate Reclamation in the amount of \$20,275.20 for the CR 117 stabilization project.

The following quotes were received for patching the Hammond Highway:

<u>VENDOR</u>	<u>AMOUNT</u>
M.R. Paving	\$12,285.00
Duininck	\$20,100.00

Miller moved, Rinne seconded and the motion passed unanimously, to approve accepting the quote from M.R. Paving in the amount of \$12,285.00 for the Hammond Highway patching project.

It was noted that the Fair Board requested to leave the bleachers up through August. Spellman stated that they were already in the process of being dismantled. Commissioner Branstad also noted that the Fair Board would like the retaining wall reinforced.

Branstad moved, Svalland seconded and the motion passed unanimously, to approve final payment to Everstrong Construction, Inc. for SAP 83-599-077, bridge replacement Riverdale Twp 300th St., and to adopt the following:

CERTIFICATE OF FINAL CONTRACT ACCEPTANCE

WHEREAS, Contract No. 0977 has in all things been completed, and the County Board being fully advised in the premises;

NOW THEN, BE IT RESOLVED, that we do hereby accept said completed project for and in behalf of the Watonwan County Public Works and authorize final payment as specified herein.

Branstad moved, Rinne seconded and the motion passed unanimously, to approve updating the Nationwide Fixed Account Amendment to correct an error.

Svalland moved, Gustafson seconded and the motion passed unanimously, to approve annual pay step increases for Lisa Carlson and Connie Petersen.

Svalland moved, Branstad seconded and the motion passed unanimously, to approve the appointment of Emily Bentson as a Dispatcher, pending satisfactory background check.

Branstad moved, Miller seconded and the motion passed unanimously, to approve the request of Neil Wiederhoeft to take four-weeks off under the Leave Without Pay program, contingent upon returning after the leave.

Gustafson moved, Branstad seconded and the motion passed unanimously, to adopt the following:

PUBLIC EMPLOYEES RETIREMENT ASSOCIATION
POLICE OFFICER DECLARATION

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the County Board, of Watonwan County hereby declares that the position of part-time Deputy Sheriff, currently held by Erik Gratz, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest; and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

Branstad moved, Svalland seconded and the motion passed unanimously, to approve authorizing the County Assessor to offer the Appraiser Trainee position to one of the top three candidates.

Commissioner Rinne noted that he received comments about the long lines at the Household Hazardous Waste event. Discussion would be held about the possibility of alternate hours. Commissioner Miller received comments about the blowing cardboard at the St. James recycling shed. He suggested inserting strips to hide the area.

Miller moved, Branstad seconded and the motion passed unanimously, to approve installing fencing strips by the recycling shed in St. James.

Miller moved, Rinne seconded and the motion passed unanimously, to approve switching Commissioner Svalland back to the JD #18 Board to replace Commissioner Branstad.

Svalland moved, Branstad seconded and the motion passed unanimously, to allow the Food Shelf to hold a drive-through pick up of food at the Fairgrounds roller rink building the second and fourth Thursdays of July, August and September.

Miller moved, Gustafson seconded and the motion passed unanimously, to approve the lease of a copier for the License Center.

County Auditor/Treasurer Kelly Pauling reported on the reopening of the Courthouse the day before from 9:00 AM to 3:00 PM. 8:00 to 9:00 and 3:00 to 5:00 will be reserved for appointments by vulnerable people.

The Library Board would be discussing temporary phase in hours for the various library locations.

Branstad moved, Rinne seconded and the motion passed unanimously, to adjourn at 10:00 A.M.

Raymond Gustafson, Chairman
Watonwan County Board

Lisa Schumann, Deputy Clerk
Watonwan County Board

ATTEST: Kelly Pauling
Watonwan County Auditor/Treasurer