

WATONWAN COUNTY BOARD
SEPTEMBER 7, 2021
9:00 A.M.

The Watonwan County Board of Commissioners met in regular session on September 7, 2021 at 9:00 A.M. in the Commissioners' Meeting Room of the Courthouse, City of St. James. The following Board members were present: Jim Branstad, Dillon Melheim, Bill Miller (9:10), Jim Pettersen and Bob Rinne. Vice-Chairman Bob Rinne presided. The meeting was opened with the Pledge of Allegiance.

Melheim moved, Pettersen seconded and the motion passed unanimously, to approve the Agenda as amended.

Branstad moved, Rinne seconded and the motion passed unanimously, to approve the minutes of the August 17 regular meeting.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve payment of bills as audited and filed in the County Auditor/Treasurer's Office as follows by fund: General Fund—\$217,865.16; Solid Waste Fund—\$222.89; Soil & Water Conservation—\$203.79; Ditch Fund—\$227.00; Forfeited Land Fund—\$532.50; and Road and Bridge—\$113,558.56.

County Auditor/Treasurer Kelly Pauling reviewed the following quotes for an ID Badge machine:

<u>VENDOR</u>	<u>AMOUNT</u>
ID Zone	\$2,400.00
AlphaCard	\$2,504.74

Pettersen moved, Melheim seconded and the motion passed unanimously, to approve accepting the quote of ID Zone in the amount of \$2,400.00 for the purchase of an Evolis ID System for Emergency Management.

The following quotes were received for processing of Truth-in-Taxation Notices:

<u>VENDOR</u>	<u>AMOUNT</u>
The Master's Touch	\$1,432.70
Streamworks	\$2,470.55
Impact Proven Solutions	\$2,340.77

Branstad moved, Rinne seconded and the motion passed unanimously, to approve accepting the quote of The Master's Touch LLC in the amount of \$1,432.70 for printing and mailing the Truth-In-Taxation notices.

The following quotes were received for Courthouse entrance balcony roof repairs:

<u>VENDOR</u>	<u>AMOUNT</u>
Schwickert's	\$10,966.00
GSM	\$10,650.00

Pettersen moved, Branstad seconded and the motion passed unanimously, to approve accepting the quote of Schwickert's in the amount of \$10,966.00 as the low quote because the GSM quote did not include electrical work estimated at an additional \$500.00.

Branstad moved, Rinne seconded and the motion passed unanimously, to approve the Chair's signing of the "Agreement Between the University of Minnesota and Watonwan County for Providing Extension Programs Locally and Employing Extension Staff" for the Extension Educator, 4-H Youth Development in the amounts of 2022—\$76,949, 2023—\$78,681, and 2021—\$80,648; and Addendum to the Agreement for employing the Program Intern in the amounts of 2022—\$4,950, 2023—\$5,062; and 2024—\$5,188.

Branstad moved, Rinne seconded and the motion passed unanimously, to approve the Chair's signing of the Rural Minnesota Energy Board Joint Powers Agreement as amended.

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve the appointment of Commissioners Miller, Melheim and Rinne to serve on the J.D. 8 Watonwan and Brown Drainage Board.

Rinne moved, Miller seconded and the motion passed unanimously, to approve the training request submitted by Kelly Pauling.

Miller moved, Melheim seconded and the motion passed unanimously, to approve annual pay step increases for Jennifer Sanchez, David Tran, Brandon Sprenger and Melissa Haseman.

Branstad moved, Pettersen seconded and the motion passed unanimously, to accept the resignation in good standing of Heidi Cooling as the on-call Branch Library Assistant.

Branstad moved, Rinne seconded and the motion passed unanimously, to approve the appointment of Macy Lorenz to the position of Technical Clerk for the County Recorder's Office.

Pettersen moved, Melheim seconded and the motion passed unanimously, to approve the appointment of Richard Reckow to the position of Transit Bus Driver.

Rinne moved, Melheim seconded and the motion passed unanimously, to approve the appointment of Renae Wallace to the position of Dispatcher, dependent on satisfactory background check.

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve the appointment of Monique Hoffmann-Urban to the position of Branch Library Assistant for the Butterfield Branch.

Discussion was held regarding resolutions that other counties are passing regarding partisan or symbolic issues. No action was taken pending further review.

The meeting was recessed at 9:30 and reconvened at 11:30.

Public Works Director Teal Spellman was present and reviewed a quote for salt sand as follows:

<u>VENDOR</u>	<u>AMOUNT</u>
Blackstrap, Inc.	\$78.99/ton
Mills & Miller	\$80.00/ton

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve accepting the quote of Blackstrap, Inc. in the amount of \$78.99/ton for the purchase of 300-500 tons of road de-icing salt for a total range of \$23,697 to \$39,494.00.

Spellman questioned whether they should proceed with the bridges at Eagles' Nest Park. Wheeler provided a quote for completing the remaining two bridges at \$81,449.00 and the quote expired at the end of the week. It was discussed that it may qualify for the ARP funding, but another quote would be needed.

Miller moved, Melheim seconded and the motion passed unanimously, to approve annual pay step increases for William Coleman, Amanda Stradtman and Caleb Hoffman.

The MnDOT District 7 Community Outreach was presented via Zoom by District 7 Transportation Planning Director Ronda Allis and Sr. Planner Angie Piltaver. They reviewed District 7's 10-Year Work Plan, with an emphasis on projects affecting Watonwan County.

Melheim moved, Pettersen seconded and the motion passed unanimously, to adjourn at 11:40.

Bob Rinne, Vice-Chairman
Watonwan County Board

Lisa Schumann, Deputy Clerk
Watonwan County Board

ATTEST: Kelly Pauling
Watonwan County Auditor/Treasurer