

WATONWAN COUNTY BOARD
OCTOBER 5, 2021
9:00 A.M.

The Watonwan County Board of Commissioners met in regular session on October 5, 2021 at 9:00 A.M. in the Commissioners' Meeting Room of the Courthouse, City of St. James. The following Board members were present: Jim Branstad, Dillon Melheim, Bill Miller, Jim Pettersen and Bob Rinne. The meeting was opened with the Pledge of Allegiance.

Pettersen moved, Rinne seconded and the motion passed unanimously, to approve the minutes of the September 21 regular meeting.

Miller moved, Branstad seconded and the motion passed unanimously, to approve the Agenda as amended.

Rinne moved, Melheim seconded and the motion passed unanimously, to approve payment of bills as audited and filed in the County Auditor/Treasurer's Office as follows by fund: General Fund—\$52,960.55; Solid Waste Fund—\$328.37; Building/Equipment Fund—\$14,566.28; Ditch Fund—\$488.60; and the Road and Bridge Fund—\$326,227.98; and to ratify payment of the following credit card bills: General Fund—\$9,348.44; Library Fund—\$70.98; Soil & Water Conservation—\$598.74; and the Ditch Fund—\$108.12.

I.T. Director Jeff Tetzloff was present to request replacement of the back-up drives. The following quotes were received:

<u>VENDOR</u>	<u>AMOUNT</u>
Amazon	\$2,258.95
B&H	\$2,808.95

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve accepting the low quote of Amazon in the amount of \$2,258.95 for the purchase of back-up hard drives and a storage unit.

Pettersen moved, Melheim seconded and the motion passed unanimously, to approve the Chair's signing of the updated Minnesota River Valley Drug Task Force Joint Powers Agreement comprised of the Cities of Mankato, North Mankato, St. James, St. Peter, Madelia and Fairmont, and Counties of Blue Earth, Martin, Nicollet and Watonwan.

A booster for the Sheriff's Department communications in the Courthouse was ordered as an emergency purchase from Alpha Wireless.

Branstad moved, Miller seconded and the motion passed unanimously, to approve accepting the quote of Alpha Wireless in the amount of \$4,800.00 for the purchase and installation of a Bi-Directional Amplifier (BDA) for the ARMER System.

A proposal was reviewed from EagleView (formerly Pictometry) for two flyover projects over 6 years. Costs would be covered through the Recorder's Technology Fund and Land Management Buffer funds. Project 1 would be \$69,442.50 at annual payments of \$23,147.50 over three years. Project 2 would be \$66,576.00 at annual payments of \$22,192.00 over three years. Included would be ChangeFinder technology that would detect changes in building outlines.

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve accepting the quote of Eagleview in the total amount of \$136,018.50 over six years.

The following quotes were received for carpet for the Resource Center:

<u>VENDOR</u>	<u>AMOUNT</u>
Independent Paint & Flooring, Inc.	\$3,859.17
Rickway Carpet	\$3,900.00

Melheim moved, Rinne seconded and the motion passed unanimously, to approve accepting the quote of Independent Paint and Flooring, Inc. for the purchase and installation of carpeting at the Resource Center.

Pettersen moved, Branstad seconded and the motion passed unanimously, to approve the MVAC Notice of Funds Available 2022 #2 for Employment & Training to provide SNAP Support Services in the amount of \$65.00 and SNAP E&T Services in the amount of \$720.00.

County Auditor/Treasurer Kelly Pauling reviewed proposed changes to the Procurement Policy. Changes included increasing the contract limit from \$1000 to \$5000 for department heads to approve budgeted items. The competitive bid requirement was raised to \$175,000 per statute.

Branstad moved, Rinne seconded and the motion passed unanimously, to approve the revised Procurement Policy as presented.

Human Resources Director Lisa Schumann reviewed bids received for 2022 employee health insurance. The renewal from the Public Employee Insurance Program (PEIP) was a 9.2% increase. The South Central Service Cooperative in collaboration with the Minnesota Healthcare Consortium bid their Medica plan at a 5% increase over 2021 rates, with a cap of 7.5% in year two. It would be an open-access plan with a \$2000 deductible for singles and \$4000 deductible for families. They also offered their Mayo Accountable Care Organization (ACO) plan at a 0% increase as an option.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve accepting the bid of the Minnesota Healthcare Consortium for the Medica plan at a 5% increase for 2022.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve the training requests submitted by Karla Doll and Kelly Pauling.

Rinne moved, Melheim seconded and the motion passed unanimously, to approve annual pay step increases for Laura Quiring and Julie Kelley.

Public Works Director Teal Spellman and Highway Maintenance Supervisor Rick Bak were present to review various items with the Board.

Pettersen moved, Melheim seconded and the motion passed unanimously, to enter closed session at 10:00 A.M. pursuant to M.S. § 13D.05, Subd. 3. (c)(3) to consider offers to submit a sealed bid to Jackson County for the purchase of a 2011 Serco Trailer Jetter.

Rinne moved, Pettersen seconded and the motion passed unanimously, to open the meeting at 10:20.

Pettersen moved, Melheim seconded and the motion passed unanimously, to adjourn at 10:35.

Bill Miller, Chairman
Watowan County Board

Lisa Schumann, Deputy Clerk
Watowan County Board

ATTEST: Kelly Pauling
Watowan County Auditor/Treasurer